

INSTRUCTIONS— APPLICATION FOR FIELD INSPECTION

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Use the Application for Field Inspection form to apply for field inspection of all field crops, except seed corn/sunflowers and perennials. **Apply for small grains and soybeans on separate application forms.** Application forms for seed corn/sunflowers and perennial crops are available from MCIA.

APPLICATION DUE DATES:

- **June 7: Small grains, corn, and sunflowers**
- **June 7: Soybeans requiring more than 1 inspection**
- **June 7 or 3 weeks after planting (whichever is first): Soybean post-spray inspection**
- **July 15: Soybeans—Pre-harvest inspection only**

APPLICANT SECTION: The application is pre-printed with your name and address as recorded in our records. If changes are necessary, please mark them clearly on the WHITE copy.

GROWER SECTION: If you are the grower, indicate "SAME". If you have a contract grower, please **print** the name clearly. **USE A SEPARATE APPLICATION FORM FOR EACH GROWER.** Please indicate whether field inspection information may be discussed with growers and if they are to receive a copy of the field inspection report.

FARM LOCATION: Clearly describe the farm location. Please indicate township, section number, and quarter where your residence is located.

INSTRUCTIONS 1–7: READ CAREFULLY. PUT SOYBEANS ON A SEPARATE APPLICATION FORM.

FIELD NUMBERS: ASSIGN A DIFFERENT NUMBER TO EACH FIELD. Do not use Field 1 for small grains and also use Field 1 for soybeans. **Use numbers or letters only—no spaces, dashes, slashes, etc.**

PRODUCT I.D.: Indicate the variety and crop being produced.

SEED CLASS: **F** = Foundation, **R** = Registered, **C** = Certified. If applying for an experimental line, indicate **EXP-F**, **EXP-R**, or **EXP-C** for the eligible class of seed once the line is accepted into certification. If post-spray inspection is needed, indicate class plus RR (for Roundup Ready) or LL (for Liberty Link) (e.g., FRR, CLL, etc.)

NUMBER OF ACRES: Round up to the nearest acre.

APPROXIMATE DATE PLANTED: Should be within +/- 3 days.

PREVIOUS CROP ON FIELD: If same as crop planted this year, note variety and seed class of previous crop.

IDENTITY OF SEED PLANTED: Indicate the identity of the seed used to plant each field by indicating the certification number (example 10-1234) or the plant number (AP-###) and lot number. Submit proof of seed source with the application for each lot of seed planted. Acceptable proofs of seed source include a Foundation or Registered tag, a Bulk Sale Certificate, or a copy of the invoice that includes the lot number of the seed planted.

FEES: A schedule of fees is enclosed. Field inspection fees must accompany the application. All accounts must be paid in full before field inspection services will be provided.

SIGN YOUR APPLICATION: If you don't sign, we must return your application, which will delay processing. **Please sign each application form submitted.**

FIELD LOCATIONS: Please indicate the location of your fields. You may use the back of the WHITE copy of the Application Form or you may submit aerial photos or other maps. All maps must include the county, township, section number, and field number. The field number must correspond to what is listed on the front of the application. Label the point of entry for each field and include landmarks when possible.

For additional information, consult the *Seed Certification Handbook*, contact your field supervisor, or call MCIA at 800-510-6242.