



AGREEMENT - APPROVED BULK SEED HANDLER

June 1, 2013 through May 31, 2014

1900 Hendon Avenue, St. Paul, MN 55108 ~ tel 612-625-7766 ~ fax 612-625-3748 ~ mncia@mncia.org ~ www.mncia.org

Facility Name: _____ Client No: _____

Address: _____

Phone: _____ Fax: _____ Cell: _____

Email: _____

Manager: _____

We, the management of the above-mentioned bulk certified seed handling facility, agree to the following as requirements for the approval of this facility as a MCIA Approved Bulk Certified Seed Handler. We shall:

1. Maintain membership in the Minnesota Crop Improvement Association.
2. Require a bulk seed sale certificate as proof of certification for all seed purchased prior to reselling as certified seed.
3. Label each bin that bulk certified seed is stored in or sold from, to identify variety, kind, bin number and information as required under the Minnesota Seed Law.
4. Abide by all Federal and state seed laws and seed certification requirements.
5. Maintain complete, accurate, current records in accordance with the Federal seed law, the state seed law, and certification requirements adequate to account for all incoming seed and the final disposition of seed.
6. Retain representative samples (approximately 2 lbs.) for one year for each lot of bulk seed brought into the facility, and for each sale of seed. For purchased seed, the sample must be labeled with the variety, lot number, amount purchased and seller's name. For seed sold, label sample with amount sold and buyer's name and address.
7. Respect intellectual property rights and adhere to license, patent and PVP requirements.
8. Permit annual inspection by MCIA personnel of facilities used to handle bulk certified seed and seed disposition records to verify that conditions for approval are being met.
9. Furnish a properly completed bulk seed sale certificate to each purchaser of bulk certified seed, with each sale of certified seed. Retain and submit to MCIA required records of bulk seed sale certificate use.
10. Prominently display the certificate of approval in the bulk handler's main business place. Return certificate when bulk certified seed is no longer handled by the establishment or if approval is revoked by MCIA.
11. Notify MCIA, by August 1 each year, of your intention to continue as an approved bulk handler for the ensuing year.
12. Pay the annual Approved Bulk Seed Handler fee.

MCIA will grant approval on an annual basis. MCIA reserves the right to revoke approval of these facilities for failure to adhere to these requirements.

Owner/Manager

Date

FOR OFFICE USE ONLY: Certificate sent _____ Field Supervisor _____