

## INSTRUCTIONS—APPLICATION FOR FIELD INSPECTION—FORAGE AND MULCH

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**APPLICATION DUE DATE:** Apply for field inspection at least 4 weeks prior to each cutting.

**APPLICANT SECTION:** The application is pre-printed with your name and address as recorded in our records. If changes are necessary, mark them clearly on the White copy.

**GROWER SECTION:** If you are the grower, indicate "SAME." If you have a contract grower, print their name clearly. Use a separate application form for each grower.

**FARM LOCATION:** Clearly describe the farm location. Indicate township, section number, and quarter where your residence is located.

**FIELD NUMBERS:** Assign a different number to each field. Use numbers or letters only—no spaces, dashes, slashes, etc.

**CROP:** Indicate the crop being produced.

**NUMBER OF ACRES:** Round up to the nearest acre.

**APPROXIMATE HARVEST DATE:** Estimate as close as possible.

**CORRESPONDING SEED FIELD NUMBERS:** If the field is also to be inspected for seed production, indicate the field number assigned to the seed field on the *Application for Field Inspection*.

**SERIAL NUMBER:** Leave blank—for MCIA use only.

**FEES:** A schedule of fees is enclosed. Field inspection fees must accompany the application. All accounts must be paid in full before field inspection services will be provided.

**SIGN YOUR APPLICATION:** Sign each application form submitted. Unsigned applications will be returned, which will delay processing.

**FIELD LOCATIONS:** Indicate the location of your fields. You may use the back of the White copy of the application form or you may submit aerial photos or other maps. All maps must include the county, township, section number, and field number. The field number must correspond to what is listed on the front of the application. Include landmarks when possible.

**STORAGE SITE LOCATIONS:** Indicate the location of storage for bales to be harvested from inspected fields. Describe storage site (for example - barn at main farm site or field of production) This site will be inspected at the same time as when fields are inspected.

**If you have any questions regarding the completion of this form, contact your field supervisor or MCIA at 800-510-6242.**